

Unapproved

SALEM BOARD OF FINANCE REGULAR MEETING MINUTES August 12, 2010

PRESENT

T J Butcher (Alt)
Carole Eckart
Janet Griggs
Greg Preston
Bill Weinschenker

ABSENT

Kevin Freiert
George Householder
Roland Trailor (Alt)
Vacancy (Alt)

B. Weinschenker called the meeting to order at 7:34 pm.

Recognition of Visitors: None

Seat Alternate:

**M/S/C (Preston/Eckart) to seat T J Butcher in place of G.
Householder**

Vote: Approved Unanimously

Communications:

B. Weinschenker received "Inquires of Audit Committee about Fraud Risks". Forms were also in the individual members BOF packets. Please fill these out and return to Virginia. There is also a schedule of seminars that are being offered by the audit firm. If anyone is interested, call to register.

Additions: None

Agenda

1. Approval of minutes

M/S/C (Griggs/Eckart) to approve the July 8, 2010, Salem Board of Finance Regular Meeting as amended.

Amended as follows:

Present: add an “e” to Carole Eckart’s first name,

Page 3, Clarification of budget year...appropriation to be added to the 2009/2010 budget.

**Vote: Approved. In favor-Eckart, Griggs, Weinschenker.
Abstaining- Butcher, Preston**

2. Treasurers Report

M. Ferren was unable to present the Treasurer’s Report. She was having computer problems. M. Ferren will mail a copy of her report to each BOF member on Monday, August 16th.

- She noted that C. Philopena collected over \$3.4 M in tax revenue.
- She informed the BOF that she has received some returned tax checks for redeposit.

3. Public Comment: None

4. Selectman’s Report

K. Lyden reported that the Salt Shed roof was completed and that the solar panels will be going on in a few weeks. The roofer that did the salt shed roof is also doing repairs on the TOB and Library roofs.

- The heating/air-conditioning bid packet was advertised and 2 companies showed submitted bids. Installation should be completed by the end of September beginning of October.
- The Solar Panel contracts are all set. The building permits have been obtained. K. Lyden has been communicating with CL& P.
- The Town signed an agreement with Vision Appraisal for a total of \$ 96,800.00 for revaluation. The Town had appropriated \$12,000 more than the quoted price in the

budget, which will come back to the Town. Vision will do all the leg work and will revisit homes in town up to three times if needed.

- A maintenance agreement was signed for full service on the Library's heating and air conditioning equipment at a cost of \$7400. This includes all parts and service on this system, 24/7.
- The Town's mailbox has been moved from Route #85 to the Town's parking lot. The First Selectman worked with the Colchester' Postmaster to make this change possible. The mail arrives in the morning instead of late afternoon allowing for tax checks to be deposited on the same day as received. There was also a safety issue with the mail box located on Route 85.
- K. Lyden sat in on a BOE executive session. Discussion was about the Special Ed person resigning and this position now being .8 position. Also discussed was the reduction in the Superintendent's position to a .6 with full benefits. The BOE goal was to reduce administrative staffing. These changes will take place in the 2011/2012 budget year.

5. Gardner Lake Fire Company-

- **The First Selectman informed the BOF that J. Savalle, GLFC Chief, was ill and could not attend this meeting.**

M/S/C (Griggs/Preston) to adjourn at 8:15.

Vote: approved unanimous.

Virginia Casey
Recording Secretary